



## Los Angeles Youth Network Donation Receipt Form

**PLEASE PRINT LEGIBLY**

Name: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Donation: \_\_\_\_\_

**DONATIONS *MUST BE* ITEMIZED BY THE INDIVIDUAL MAKING THE DONATION.**

Item	Qty	Condition	Approx. Value	Total
<b>Total Estimated Value</b>				

**ONLY Submit ONE request per donation, attaching additional forms if necessary.** Fill out this form completely, and attach COPIES of any related receipts and invoices. Note that LAYN makes no representation as to the condition or value of donated items. By signing this form you represent that donation value represented is the true and correct and that you received no compensation from LAYN for said donation. All donations, once surrendered, become sole property of the Los Angeles Youth Network and signor below releases the Los Angeles Youth Network its officers, directors, and staff from any further obligation with regard to this donation,

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by (Staff): \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: _____ Entered into DP: _____ Date: _____ Thank you Letter issued: _____
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